

JOB OPENINGS (WHEELING AREA)

JOB TITLE: Detailer

STARTING WAGE PER HOUR/SALARY: Not specified

TYPE OF BENEFITS TO BE PROVIDED: No specified

WEEKLY WORK SCHEDULE: Part-Time

OF HOURS PER WEEK: Not specified

JOB DESCRIPTION: Not specified.

REFERENCE CODE: 204560

APPLY AT www.maxoutreach.com/jobs

JOB TITLE: Merchandiser (P/T Days)

STARTING WAGE PER HOUR/SALARY: \$13.45 an hour

TYPE OF BENEFITS TO BE PROVIDED: No specified

WEEKLY WORK SCHEDULE: Part-Time

OF HOURS PER WEEK: Not specified

JOB DESCRIPTION: Not specified.

REFERENCE CODE: 50003022210

APPLY AT www.maxoutreach.com/jobs

JOB TITLE: Driver- Relief Schedule (FT/Days/CDL A Required)

STARTING WAGE PER HOUR/SALARY: \$18.50 an hour

TYPE OF BENEFITS TO BE PROVIDED: No specified

WEEKLY WORK SCHEDULE: Full-Time

OF HOURS PER WEEK: Not specified

JOB DESCRIPTION: Not specified.

REFERENCE CODE: 50003014147

APPLY AT www.maxoutreach.com/jobs

JOB TITLE: Warehouse Person (Loader) (PT/Evenings)

STARTING WAGE PER HOUR/SALARY: \$13.90 an hour

TYPE OF BENEFITS TO BE PROVIDED: No specified

WEEKLY WORK SCHEDULE: Part-Time

OF HOURS PER WEEK: Not specified

JOB DESCRIPTION: Not specified.

REFERENCE CODE: 50002953776

APPLY AT www.maxoutreach.com/jobs

IF YOU ARE INTERESTED IN ANY OF THESE JOB POSITIONS PLEASE GO TO www.maxoutreach.com/jobs.

JOB OPENINGS (WHEELING AREA)

JOB TITLE: Supply Chain & Logistics Assistant.

OF JOBS AVAILABLE: 1.

STARTING WAGE PER HOUR/SALARY: \$15.00 per hr.

TYPE OF BENEFITS TO BE PROVIDED: After 2 months of employment, medical, vision and dental coverage paid by company for 70% - 75% depending if employee wants to enroll just himself/herself or family.

WEEKLY WORK SCHEDULE: Monday – Friday: 7:30 am – 4:00 pm .

OF HOURS PER WEEK: 40 hrs.

DESIRED SKILLS: Some Experience in Warehouse Work/Inventory;

JOB DESCRIPTION: Stock/Warehouse Management; Inventory Counting/Management; Receiving Process Management.

JOB TITLE: Administrative Assistant.

OF JOBS AVAILABLE: 1 .

STARTING WAGE PER HOUR/SALARY: \$14.00 per hr.

TYPE OF BENEFITS TO BE PROVIDED After 2 months of employment, medical, vision and dental coverage paid by company for 70% - 75% depending if employee wants to enroll just himself/herself or family.

WEEKLY WORK SCHEDULE: Monday – Friday.

OF HOURS PER WEEK: At least 35 hours.

DESIRED SKILLS: Some Experience with Payroll and Accounts Payable/Receivable. Payroll Management. H.R. Management. Experience in Customer Service. Knowledge of Excel.

JOB OPENINGS (WEIRTON AREA)

JOB TITLE: Material Inventory Auditor.

OF JOBS AVAILABLE: 4.

STARTING WAGE PER HOUR/SALARY: \$10.00 per hour.

TYPE OF BENEFITS TO BE PROVIDED: Paid holidays during training period. After training period, medical, paid holidays and vacation will be provided.

WEEKLY WORK SCHEDULE: Varies. No less than 35 hours per week.

DESIRED SKILLS: Driver's License Required. Capable of lifting at least 30 lbs. Work in a climate controlled warehouse environment.

JOB DESCRIPTION: Unpacking used electronics from Pallets; Entering materials/information into computer system; Scanning barcodes; Weighing and sorting items into classifications.

JOB TITLE: Shipping Clerk.

OF JOBS AVAILABLE: 1.

STARTING WAGE PER HOUR/SALARY: \$10.00 per hour.

TYPE OF BENEFITS TO BE PROVIDED: Paid holidays during training period. After training period, medical, paid holidays and vacation will be provided.

WEEKLY WORK SCHEDULE: Varies. No less than 35 hours per week.

DESIRED SKILLS: Driver's License Required. Capable of lifting at least 30 lbs. Work in a climate controlled warehouse environment.

JOB DESCRIPTION: Pulling sale orders from shelves; Labeling products; Packing, sealing, affixing postage to products for shipping ; Examining shipments to ensure accuracy.

JOB TITLE: Data Entry/Front Desk.

OF JOBS AVAILABLE: 1.

STARTING WAGE PER HOUR/SALARY: \$10.00 per hour.

TYPE OF BENEFITS TO BE PROVIDED: Paid holidays during training period. After training period, medical, paid holidays and vacation will be provided.

WEEKLY WORK SCHEDULE: Varies. No less than 35 hours per week.

DESIRED SKILLS: Driver's License Required.

JOB DESCRIPTION: Performing administrative duties; Input of data inventory/Recordkeeping; Creating Packing Slips/Invoices/Spreadsheets; Applying set prices to materials in purchase orders; Interacting with computers.

**IF YOU ARE INTERESTED IN ANY OF THESE JOB POSITIONS PLEASE
CONTACT ONE OF THE FOLLOWING AMERICAN JOB CENTERS AND
ASK TO SPEAK TO A CASE MANAGER.**

Weirton
American Job Center
Job Center

100 Municipal Plaza, Suite 350
Weirton, WV 26062
WV 26155

Phone: 304-723-5337

Wheeling

American Job Center

1275 Warwood Avenue
Wheeling, WV, 26003

Phone: 304-232-6280

New Martinsville

American

257 St. Route 2 North
New Martinsville,

Phone: 304-455-8184

**An Equal Opportunity Employer/Program. Auxiliary Aids & Services are Available upon Request to
Individuals with Disabilities. TTY/TDD: (304) 233-8091.**

MAXOutreach Job Openings

Apply Online at www.maxoutreach.com/jobs

Search using the Job Reference Code

Employer: **PepsiCo Corp**

Job Title: **Detailer**

City: **Martins Ferry** State: **Ohio** Zip Code: **43935**

Application Website: <http://www.maxoutreach.com/job/N47990507>

Reference Code: **204560**

FEIN#:

Description: The Part-Time Detailer is a part-time position that is responsible for merchandising Frito-Lay's complete line of quality products to existing accounts while driving your personal vehicle to a....

Employer: **PepsiCo Corp**

Job Title: **Merchandiser (PT/Days)**

City: **Moundsville** State: **West Virginia** Zip Code: **26041**

Application Website: <http://www.maxoutreach.com/job/N47997396>

Reference Code: **50003022210**

FEIN#:

Description:
\$13.45 per hour

Employer: **PepsiCo Corp**

Job Title: **Driver - Relief Schedule (FT/Days/CDL A Required)**

City: **Moundsville** State: **West Virginia** Zip Code: **26041**

Application Website: <http://www.maxoutreach.com/job/N47997444>

Reference Code: **50003014147**

FEIN#:

Description:
\$18.50 per hour

Employer: **PepsiCo Corp**

Job Title: **Warehouse Person (Loader) (PT/Evenings)**

City: **Moundsville** State: **West Virginia** Zip Code: **26041**

Application Website: <http://www.maxoutreach.com/job/N47997503>

Reference Code: **50002953776**

FEIN#:

Description:
\$13.90 per hour