

# americanjobcenter<sup>®</sup>

## MONTHLY NEWSLETTER

**WorkForce**  
WEST VIRGINIA

A proud partner of the AmericanJobCenter<sup>®</sup> network

### Mark Your Calendar:

December 2018

**Our American Job Centers will be closing at Noon on Monday, December 24, 2018 (Christmas Eve); closed on Tuesday, December 25, 2018 (Christmas Day); closing at Noon on Monday, December 31, 2018 (New Year's Eve); and, will be closed on Tuesday, January 1, 2019 (New Year's Day).**

### FREE COMPUTER CLASSES

Regional American Job Centers will be offering **FREE** Basic Computer Classes at their Wheeling, Weirton and New Martinsville locations.

To Register, please contact the following:

#### Wheeling American Job Center

**Michelle Miller**  
1275 Warwood Avenue, Wheeling  
304-232-6280

#### Weirton American Job Center

**Debbie Sciarrino**  
100 Municipal Plaza, Suite 350, Weirton  
304-723-5337

#### New Martinsville American Job Center

**Darlana French**  
257 Route 2 North, New Martinsville  
304-455-6184

### One Stop Operator, Assessment/Case Management & Subcontractor Staff WIOA and Safety Training Session

On Thursday, December 6, 2018, there will be a mandatory Staff/Subcontractor WIOA & Safety Training Session for One Stop Operator, Assessment/Case Management & Subcontractor Staff at the Wheeling American Job Center.

### One Stop Operator Partner Meeting and Annual Holiday Luncheon

On Wednesday, December 12, 2018, the One Stop Operator Meeting and Annual Holiday Luncheon will be held at the Wheeling American Job Center Conference Room from 11:00 a.m. to 1:00 p.m.

For additional information, please contact Becky Rasperry, One Stop Manager, at [R1raspperry@gmail.com](mailto:R1raspperry@gmail.com) or 304-232-6280.



The NPWDB, Inc. is proud to welcome the following new Staff Members: Katrina Dumas and Jolene Siderich.

Katrina is our Employer Services Coordinator, and will be overseeing and coordinating the delivery of American Job Center Employer Programs to area Employers.

Jolene is our SNAP (Supplemental Nutrition Assistance Program) Employment & Training Coordinator, and will be working with eligible participants referred by the WVDHHR in Ohio County.

For additional information on either Program, please contact the Wheeling American Job Center at 304-232-6280 and speak with Katrina or Jolene.

## Important Links to Remember:

- Current WorkForce WV Job Listings:

[www.workforcewv.org](http://www.workforcewv.org)

- Northern Panhandle Workforce Development Board, Inc. (NPWDB, Inc.):

[www.npworkforcewv.org](http://www.npworkforcewv.org)

- Like *and* follow our Facebook page:

American Job Centers Northern Panhandle West Virginia

## Customer Career Planner/Data Control Coordinator Contact Information:

### Wheeling American Job Center

1275 Warwood Avenue  
Wheeling, WV 26003

#### **Lisa McDonald**

Email: [lisa\\_mcdonald@hotmail.com](mailto:lisa_mcdonald@hotmail.com)

Phone: 304-232-6280

#### **Valerie Susani**

Email: [valeriesusani@gmail.com](mailto:valeriesusani@gmail.com)

Phone: 304-232-6280

### Weirton American Job Center

100 Municipal Plaza, Suite #350  
Weirton, WV 26062

#### **Mina Paul**

Email: [minadim@live.com](mailto:minadim@live.com)

Phone: 304-723-5337

### New Martinsville American Job Center

257 SR 2 N  
New Martinsville, WV 26155

#### **Kari Huffman**

Email: [nmworkforcewv@gmail.com](mailto:nmworkforcewv@gmail.com)

Phone: 304-455-6184

NPWDB, Inc./WIOA funded programs are equal opportunity employer programs.  
Auxiliary aids and services are available upon request to individuals with disabilities.  
TTY/TDD 304-233-8091

The NPWDB, Inc. programs and services discussed in this Monthly Newsletter are 100% WIOA funded.  
No programs or services have been financed by non-governmental sources.